

Project Manager



Certified Digital Adoption **Project Manager** 2022

Learning Outcome

Lead cross functional teams through designing, building, and managing digital adoption solutions over time

Program Overview

Certification Level: Advanced

Time commitment: 15-30 hrs

Length: 4 Weeks

What's Included

- 4 On-Demand Workshops
- 4 Live Remote Learning Labs
 - Hands-on exercises
 - Q & A
- Advanced case studies
- Final Exam

Requirements

- Complete all self-paced courses
- Watch all on-demand workshops
- Attend 4 Learning Labs (*available on-demand if necessary*)
- 80% + on Final Exam

Certification Details

- Certification is good for 3 years
- Certification Maintenance module required at 18 months

Workshop Overview

- Book of Work
- Designing and Building WalkMe Solutions
- Manage WalkMe Solutions
- Reporting on WalkMe Projects



Certified Digital Adoption **Project Manager**

April | 2022

Schedule *Recommended On-Demand Workshop schedule below in order to be prepared for the Required Live Learning Labs*

Learning Labs: Tuesdays

Session A: 9:00am – 10:15am PST

Session B: 6:00pm – 7:15pm PST

Prerequisites

April 4 – April 15

- ❑ **Self-Paced Content:** Pre-Requisite Courses

Unit 1 | Book of Work

April 18 – April 22

- ❑ **Self-Paced Content:** Week 1
- ❑ **On-Demand Workshop 1:** Book of Work
- ❑ **Learning Lab 1:** Book of Work – [April 19](#)

Unit 2 | Designing and Building

April 25 – April 29

- ❑ **Self-Paced Content:** Week 2
- ❑ **On-Demand Workshop 2:** Designing and Building WalkMe Solutions
- ❑ **Learning Lab 2:** Designing and Building WalkMe Solutions – [April 26](#)

Unit 3 | Managing

May 2 – May 6

- ❑ **Self-Paced Content:** Week 3
- ❑ **On-Demand Workshop 3:** Managing WalkMe Solutions
- ❑ **Learning Lab 3:** Managing WalkMe Solutions – [May 3](#)

Unit 4 | Reporting

May 9 – May 13

- ❑ **Self-Paced Content:** Week 4
- ❑ **On-Demand Workshop 4:** Reporting on WalkMe Projects
- ❑ **Learning Lab 4:** Reporting on WalkMe Projects – [May 10](#)

Unit 5 | Final Exam

- ❑ **Complete:** Project Manager Final Exam



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May | 2022

Schedule *Recommended On-Demand Workshop schedule below in order to be prepared for the Required Live Learning Labs*

Learning Labs: Tuesdays

Session A: 9:00am – 10:15am PST

Session B: 6:00pm – 7:15pm PST

Prerequisites

May 2 – May 13

- ❑ **Self-Paced Content:** Pre-Requisite Courses

Unit 1 | Book of Work

May 16 – May 20

- ❑ **Self-Paced Content:** Week 1
- ❑ **On-Demand Workshop 1:** Book of Work
- ❑ **Learning Lab 1:** Book of Work – [May 17](#)

Unit 2 | Designing and Building

May 23 – May 27

- ❑ **Self-Paced Content:** Week 2
- ❑ **On-Demand Workshop 2:** Designing and Building WalkMe Solutions
- ❑ **Learning Lab 2:** Designing and Building WalkMe Solutions – [May 24](#)

Unit 3 | Managing

May 20 – June 3

- ❑ **Self-Paced Content:** Week 3
- ❑ **On-Demand Workshop 3:** Managing WalkMe Solutions
- ❑ **Learning Lab 3:** Managing WalkMe Solutions – [May 31](#)

Unit 4 | Reporting

June 6 – June 10

- ❑ **Self-Paced Content:** Week 4
- ❑ **On-Demand Workshop 4:** Reporting on WalkMe Projects
- ❑ **Learning Lab 4:** Reporting on WalkMe Projects – [June 7](#)

Unit 5 | Final Exam

- ❑ **Complete:** Project Manager Final Exam



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June | 2022

Schedule *Recommended On-Demand Workshop schedule below in order to be prepared for the Required Live Learning Labs*

Learning Labs: Tuesdays

Session A: 9:00am – 10:15am PST

Session B: 6:00pm – 7:15pm PST

Prerequisites

June 6 – June 17

- ❑ **Self-Paced Content:** Pre-Requisite Courses

Unit 1 | Book of Work

June 20 – June 24

- ❑ **Self-Paced Content:** Week 1
- ❑ **On-Demand Workshop 1:** Book of Work
- ❑ **Learning Lab 1:** Book of Work – [June 21](#)

Unit 2 | Designing and Building

June 27 – July 1

- ❑ **Self-Paced Content:** Week 2
- ❑ **On-Demand Workshop 2:** Designing and Building WalkMe Solutions
- ❑ **Learning Lab 2:** Designing and Building WalkMe Solutions – [June 28](#)

Unit 3 | Managing

July 4 – July 8

- ❑ **Self-Paced Content:** Week 3
- ❑ **On-Demand Workshop 3:** Managing WalkMe Solutions
- ❑ **Learning Lab 3:** Managing WalkMe Solutions – [July 5](#)

Unit 4 | Reporting

July 11 – July 15

- ❑ **Self-Paced Content:** Week 4
- ❑ **On-Demand Workshop 4:** Reporting on WalkMe Projects
- ❑ **Learning Lab 4:** Reporting on WalkMe Projects – [July 12](#)

Unit 5 | Final Exam

- ❑ **Complete:** Project Manager Final Exam